

Highbury Primary School & Nursery



Nursery Pupil Registration Form

NB. If you would like an interpreter or someone to help you to complete the forms then please ask and this can be arranged

| | |
|---------------|-------------------------------|
| Child's Name | |
| Date of Birth | |
| Gender | Male/Female/prefer not to say |

Nursery Start Date:

When your child begins nursery, you will be asked to provide a copy of your;

- Child's full Birth Certificate
- Proof of address

Please complete and return the forms and this booklet to the Foundation Stage Office



Please provide a password – this will be required if someone else is collecting your child and is not known to staff. This is a safeguarding requirement.

Password.....



The information you provide to the nursery will be used to support pupil learning and to ensure pupil safety and wellbeing. Personal information is only collected and used where it is needed by the school or the local authority for education purposes or where required by law. Further information on how we use and share pupil information can be found on our website. <http://www.highburyprimary.org>

Please complete all relevant sections of the form and return it to the Foundation Stage Office.

| Pupil Information | | | |
|--|---------------|---------------------------------------|----------------|
| Surname | Forename | Middle/other name(s) | |
| Male/Female/prefer not to say | Date of birth | Date of arrival in UK (if applicable) | |
| Please list all nurseries/pre-schools attended | | Contact no: | Dates attended |
| | | | |

| Parent / Carer Information | | |
|--|--------------------------|-----------------------------|
| Mr/Mrs/Miss/other | Surname | Forename |
| Address: (This should be the permanent address at which the child is living with their parents/carer(s)) | | |
| Postcode: | | Mobile No: |
| | | Home Tel: |
| | | Work Tel: |
| Email address: | | |
| Relationship to child (e.g. mother/father/stepmother/stepfather/grandparent etc.) | | |
| Parental responsibility: | | |
| Yes | <input type="checkbox"/> | No <input type="checkbox"/> |

Other Parent / Carer Information (please ensure you have consent to share this information)

| | | |
|---|----------|------------|
| Mr/Mrs/Miss/other: | Surname: | Forename: |
| Address: (If different from above) | | Mobile No: |
| | | Home Tel: |
| Postcode: | | Work Tel: |
| Email address: | | |
| Relationship to child: (e.g. mother/father/stepmother/stepfather/parent's partner/grandparent etc.) | | |
| Parental responsibility: | | |
| Yes <input type="checkbox"/> No <input type="checkbox"/> | | |

Other children in the family

| Name | Relationship (e.g. brother/sister, stepbrother/stepsister) | Date of birth |
|------|--|---------------|
| | | |

Emergency Contacts – In an emergency, if we are unable to contact you, please give details of who may be contacted to act on your behalf. (Please ensure you have consent to share this information.)

| | | |
|-------|------------------------|------------|
| Name: | Relationship to child: | Home tel: |
| | | Mobile No: |
| Name: | Relationship to child: | Home tel: |
| | | Mobile No: |

It is your responsibility to inform the nursery of any changes to the names of adults to whom you have given the responsibility of picking up your child if you are unable to do so and if there are any changes to their contact numbers.

Service Children

Please tick this box if either/both parent(s) are Service personnel serving in regular HM Forces military units of all forces, or in the Armed Forces of another nation and stationed in England, and exercising parental care and responsibility.

Other Services – Please give details of other services that have recently been involved with you child (e.g. Social Services, Educational Psychologist, Bilingual Support, Assessment Unit etc.)

Details:

Child's Health – Please give details of any health concerns that the nursery should be made aware of. (e.g. hearing or sight problems, allergies, need for regular medication i.e. inhaler etc.) Please include any food allergies or intolerances.

Details:

Is there any other information that you think the school should be made aware of? (e.g. language problems, religious considerations, special diet etc.)

Details:

Please use this box for any information that does not fit into previous sections

Custody and Court Orders – The nursery needs to know of any Court Orders affecting your child. Please indicate whether any Order is in force for your child:

Yes

No

Please supply a copy of the Court Order/Child Arrangement Order with this application.

First Language

You do not need provide first language if you do not want to (if so, please tick the refused box below).

If you used a language other than English in your home during your child's early development and they still experience it at home/in your community, please enter it. If more than one language has been used (including English), please enter the one used most.

Although you do not have to provide first language if you do not want to, providing this information helps to identify possible additional language needs for your child.

I do not wish a first language category to be recorded

Ethnicity

You do not need to provide ethnicity if you do not want to (if so, please tick the relevant box below).

I would describe my child's ethnic origin as (please tick):

| Asian/ Asian British | Black/ Black British | Mixed | White | Chinese |
|--|---|---|--|----------------------------------|
| <input type="checkbox"/> Indian | <input type="checkbox"/> Caribbean | <input type="checkbox"/> White & Black Caribbean | <input type="checkbox"/> British | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Pakistani | <input type="checkbox"/> African | <input type="checkbox"/> White & Black African | <input type="checkbox"/> Irish | |
| <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Any other Black Background | <input type="checkbox"/> White & Asian | <input type="checkbox"/> Traveller of Irish Heritage | |
| <input type="checkbox"/> Any other Asian background | | <input type="checkbox"/> Any other Mixed background | <input type="checkbox"/> Gypsy/Roma | |
| | | | <input type="checkbox"/> Any other White background | |
| <input type="checkbox"/> Any other ethnic background | | | | |
| <input type="checkbox"/> I do not wish an ethnic category to be recorded | | | | |

Permissions

Family- Parent Communication and Online Learning Journal

We have chosen to use an online system of recording your child's learning in Nursery and Reception because it is a secure, yet interactive way of keeping track of your child's development. Family is an app which can be accessed on a computer or laptop, and also on any Apple or Android device such as a tablet or smart phone.

We use Family to instantly upload photos, videos and observations of your children. You are then notified to alert you that something new has been added to your child's Learning Journal. You can log on, view what your child has been up to and you can instantly add your own comments to entries.

I give my permission for the following: (please tick)

| | | | | |
|--|-----|--------------------------|----|--------------------------|
| An online Learning Journey to be created and maintained for my child | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| My child's photo may appear in any group photos | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| My child's keyworker may work on their learning journey at home in line with the staff policy and user agreement | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| I agree not to electronically shared by social media or other platforms, any part of my child's learning journey | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

Communication

I give my permission to be contacted via: (please tick)

| | | | | |
|--|-----|--------------------------|----|--------------------------|
| Famly (Nursery secure online platform) | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Telephone | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Email | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

I declare that the information I have given is correct to the best of my knowledge. I will inform the nursery of any changes to this information.

Signature of parent/carer:

Name (print):

Date: