



Nursery Transition Policy

At Highbury Primary School & Nursery we recognise that young children will experience many transitions in their early years, both planned and unplanned. We are sensitive to the impact of such changes to children, and this policy sets out the ways in which we support children going through these transitions.

Some examples of transitions that young children may experience at nursery:

- Starting nursery
- Moving between different rooms within the nursery
- Starting school or moving nurseries

Staff are trained to observe their key children and to be sensitive to any changes in their behaviour and personality. We respectfully ask that parents inform us of any changes in the home environment that may impact their child so staff can be aware of the reasons behind any potential changes in behaviour.

Starting Nursery

We recognise that starting nursery may be difficult for some children and their families. As part of our induction programme, we have a settling-in period to support the child and their family. Prior to a child's first visit, parents are asked to complete an 'All About Me' Form so that we have as much information about their child as possible.

Moving Rooms Procedure

When a child is ready to move to a different room within the nursery, we work with both parents and staff to ensure this is a seamless process in which the child is fully supported at all stages. This includes a handover meeting between the existing keyworker and the new keyworker. A Room-to-Room Transition Form is completed in this instance and is recorded on the child's Family record.

Starting School or Moving Nurseries

Where children are attending other Early Years settings or are cared for by a childminder, we will work with them to share relevant information about a child's development.

If parents feel that their child requires additional support due to any changes in their life, please speak to the Nursery Manager to enable the support to be put into place.

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